

**DEPARTMENT OF HEALTH
Health Professions Quality Assurance Division
Board of Denture Technology
Meeting Minutes**

On June 1, 2001 the Board of Denture Technology met at the Sea-Tac Holiday Inn, Seattle, WA. In accordance with the Open Public Meetings Act, notices were mailed to individuals requesting notification of meetings.

MEMBERS PRESENT

Val Charron
Eugene Choy, DDS
Janet Drake, Public Member
George Eckhardt
Michael Gillispie
Lucy Phillips, Public Member

STAFF PRESENT

Gail Zimmerman, Executive Director
Kirby Putscher, Program Manager
Rob Darling, Administrative Assistant
Mark Brevard, Assistant Attorney General
Barbara Evans-Cordts, Staff Attorney

OTHERS PRESENT

Rick Miller

1. CALL TO ORDER

Acting Chair Val Charron called the meeting to order at 9:15 a.m.

1.1 Approval of Agenda

The agenda was approved as presented.

1.2 Approval of Minutes (October 28, 2000)

The minutes of the October 28, 2000 Board of Denture Technology meeting were approved without changes.

2. INTRODUCTION OF NEW MEMBERS

Introductions were made of the four newly appointed board members, Eugene Choy, DDS; George Eckhardt, licensed denturist; Michael Gillispie, licensed denturist; and Lucy Phillips, public member. The new members briefly described their background and interest in the denturism profession. Introductions of staff members and audience present were also provided.

3. ELECTION OF OFFICERS

Janet Drake nominated Val Charron for the position of Chair for the upcoming year. Following Mr. Charron acceptance of the nomination, a motion was made, seconded and passed unanimously in favor of Mr. Val Charron serving as the Chair of the Board of Denture Technology.

Mr. Gillispie accepted the nomination made by George Eckhardt for the position of Vice Chair. A motion was made, seconded and passed unanimously in favor of Mr. Mike Gillispie serving as the Vice Chair for the Board of Denture Technology.

4. PROGRAM MANAGEMENT UPDATE

4.1 2001-2003 Biennial Budget

Ms. Putscher provided the board with an overview of the budget process that will be used to develop the 2001-2003 biennial budget for the denturist program. The board will be kept informed of the budgetary requirements and updated as information become available.

4.2 2001-2003 Goals and Objectives

A copy of the 1999-2001 Board of Denture Technology Goals and Objectives were provided to the board for their information. The board members were asked to review the document and provide any changes they would like made for the 2001-2003 Goals and Objectives. Recommended changes will be made to the 2001-2003 Goals and Objectives document and provided to the board at a future meeting for a final decision.

4.3 2002 Legislative Proposals

Ms. Zimmerman provided a brief overview of the Department of Health legislative process, possible legislative proposals and the upcoming legislative session. The Board will be kept informed of any legislative issues relative to the practice of denturism.

4.4 2000 Year End Statistics

A copy of the Denturist Program's 2000 Year End Statistics was provided to the board for their review and information. The information provided included licensing and disciplinary statistics.

4.5 Future Meeting and Examination Dates

The Board of Denture Technology meeting scheduled for July 6, 2001 has been rescheduled for September 7, 2001 in the Olympia area. Staff will notify the board as soon as possible regarding the location of the meeting.

The next administration of the Denturist Examination is scheduled for October 26, 27 and 28, 2001. Both written and clinical components of the examination will be conducted at Pierce College. Additional information will be provided to the board when available.

4.6 Other

Ms. Zimmerman introduced Barbara Evans-Cordts to the board members. Ms. Evans-Cordts is a staff attorney with the Health Professions Quality Assurance Legal Unit. Ms. Evans-Cordts is the staff attorney assigned to the Denturist Program.

Ms. Evans-Cordts provided the board with an overview of the role and responsibilities of the staff attorney and their relationship with the Assistant Attorney General assigned to the Denturist Program.

CLOSED SESSION

5. EXECUTIVE SESSION

The Board went into Executive Session to receive legal advice regarding current litigation.

6. PETITION TO RETAKE WRITTEN EXAMINATION

Following a review of a candidate's petition to retake the written examination, a motion was made, seconded and passed to deny the petition.

OPEN SESSION

7. DELEGATION OF AUTHORITY CONCERNING APPLICATIONS AND BRIEF ADJUDICATIVE PROCEEDINGS

Mr. Brevard outlined procedural issues surrounding Brief Adjudicative Proceedings that have been converted to Administrative Hearings. Following discussion of the issue, a motion was made for the Board of Denture Technology to retain the authority and not delegate the final decision making to a Health Law Judge. The motion passed unanimously.

Mr. Brevard provided an overview of the recent Court of Appeals decision regarding the denial of Rick Miller's application for denturist licensure by endorsement. In that decision, the Court of Appeals remanded the case – 1) to the Board of Denture Technology for a determination whether the Nooksack Reservation denturist practice standards of practice are equivalent to those in Washington; and, 2) to the Department for a determination of whether Nooksack Reservation licensing standards are substantially equivalent to those of Washington.

Following a lengthy discussion, a motion was made to designate an individual from the Board of Denture Technology to act as liaison to the AAG assigned to this matter and that we move forward with an appeal. The motion passed unanimously. Val Charron was nominated to serve as the liaison. A motion was made, seconded and unanimously passed appointing Val Charron as the liaison in this matter.

Ms. Zimmerman had a lengthy discussion with the board regarding ex parte communication. She outlined the appropriate procedures for board members to follow if they are contacted or receive information from potential participants in an adjudicative proceeding. She stressed the importance

of immediately notifying staff if such contact occurs. Ms. Zimmerman reiterated the importance of forwarding any ex parte material received by board members to the program staff.

Board of Denture Technology Meeting Minutes – June 1, 2001

Page Four

8. FOLLOW UP SITE REVIEW – DENTURIST PROGRAM OFFERED AT BATES TECHNICAL COLLEGE

In June 2000, the Board of Denture Technology conducted a site review of the denturist educational program offered at Bates Technical College. Two board members and two staff were involved in that site review. Following the site review, the reviewing members recommended continued approval of the denturist educational program offered at Bates Technical College for purposes of denturist examination eligibility. At that time, the Board of Denture Technology recommended a follow-up site review be conducted within twelve months.

Following a brief discussion, the motion was made, seconded and unanimously passed that a follow-up site review be conducted at the denturist educational program offered at Bates Technical College. Mike Gillispie and Janet Drake will serve as reviewing members for this site review. Staff will coordinate a site review date with the reviewing members and Bates Technical College.

9. OTHER

Staff provided a new member orientation to the newly appointed members of the Board of Denture Technology. Orientation topics included in following: the role of the board and board members; an overview of department, division and program staff; year end licensing and disciplinary statistics, the complaint and disciplinary processes, policies and procedures; and the denturist examination process.

10. ADJOURNMENT

There being no further business before the board, the meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Approved:

Kirby Putscher
Program Manager

Val Charron, Chair
Board of Denture Technology